Students, for your housing aid submit an online request on caf.fr

STUDENT HOUSING AID
It would be a shame to miss it!

Students, to find out how much housing aid you can claim go to caf.fr

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Students, for your housing aid check your account on the app

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Students, once you applied for housing aid, there will be 2 months before receiving the initial payment

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YOUR STUDENT HOUSING AID FOR FALL 2018
For students in non-Crous-run student residences
You are a student

You live in a non-Crous-run accommodation

You may be eligible for student housing aid

You will need to open a French bank account in order to apply.

You will also need to provide us with:

- Your housing agreement
- Your bank details (Relevé d’identité bancaire: RIB)
- A proof of your total income in 2016

**PLEASE NOTE**

- Apply for housing aid as soon as you move in

  - Your housing aid entitlement begins the month after you move in. For example, if you move into your accommodations in September and submit your application right away, you will be entitled to housing aid beginning in October. Your first payment will then be made between November 5\textsuperscript{th} and November 10\textsuperscript{th}.

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<th>September</th>
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- If you need to provide documentary evidence, the list of required documents will appear on the last page of your online application.

- Before you begin your online application, you can estimate the amount of your student housing aid entitlement in the section “Les services en ligne: estimer vos droits” (online services: estimate your entitlement).
If you are already receiving other Caf benefits, go to the “Mon compte” (“my account”) area to apply.

If you are not receiving any other benefits:
Click on “Make your request”
YOUR ONLINE APPLICATION STEP BY STEP

Step 1: Eligibility criteria ("Conditions d’accès")
Fill in the information about your accommodations

Step 2: Legal agreement ("Engagement")
Read this agreement carefully

Check the box “En cité universitaire, résidence pour étudiants, foyer …” if you are in a non-CROUS-run student hall.

Do not forget to accept the conditions of access.
Step 3: Enter your information (“Saisie”)

• Fill in the required personal details information.
• Make sure to fill in your cell phone number in order to receive your password as soon as your application is complete.

**TIP:** You can save your application and come back to it later.
You will get an email with the number under which your application has been saved.
Step 4: Finalize your application ("Fin")

• Confirm the information you entered to submit your application.

• Submit any required documents.

Once your application has been registered:

• You will be assigned a benefits recipient number. It appears on the last screen ("Fin").

You will need your benefits recipient number ("numéro allocataire") and your password to log into your "my Account" (Mon compte) area.

We recommend that you save your application overview.
HELPFUL HINTS

Family circumstances:  **If you are single**

- Entering your address: you can enter apostrophes and accents. Only special characters cannot be entered. Specify your building and unit numbers.

- Entering your bank account information: your “BIC” and “IBAN” numbers and the name of your bank (“domiciliation bancaire”) are required.

- Entering your financial resources:
  > Report all of your income for the relevant year, in France or abroad. **If you have zero income, check the zero-income box (“Aucun revenu”).**
  > Do not report any Erasmus scholarships or social grants, they are not considered as income.
• Entering information about the organization you are renting from:

**Demande d’aide au logement**

- As you do not have a certificate of residence provided by the CROUS: check the box: “non” ("no")
- Select your building from the drop-down menu
- If it does not appear, select “Autre” (other)

- You have signed a lease agreement: Oui □ Non

**REQUIRED DOCUMENTATION**

You will need to submit the following documentation along with your application:

- The proof of address form filled out by your landlord, if this is requested at the end of your application.
- You will need to submit proof of identity (your national ID card or passport and your birth certificate),
  > If you are an EU citizen, you will need to submit proof of school enrolment and a copy of your European Health Insurance Card,
  > If you are not an EU citizen, you will need to submit a copy of your valid residency permit (“titre de séjour”).

You can submit your documentation electronically on caf.fr through your “Mon compte” (My account) area or using the mobile app Caf-Mon compte.

**TO LEARN MORE**

For more information, check out [www.caf.fr](http://www.caf.fr) or our Facebook page “Caf-Logement Etudiants” or call [0 810 29 29 29](tel:0810292929) (Monday through Friday from 9 a.m. to 4:30 p.m. at a rate of 0.06 € per minute + the cost of the call).